

Employee Services Department

The mission of the Employee Services Department is to provide quality services that are time sensitive, efficient and accurate. The Employee Services Department (ESD) provides a single point of contact for employment matters and needs. ESD staff will assist employees with new hire paperwork, compensation, time and attendance, gaining initial network access, photo identification badges, and other support system resources common to all employees.

What can we do to help you?

- Employee Services Department includes staff working in the following areas:
 - Payroll
 - KPERS
 - Work Agreement/Contract Processing
 - Certified Relicensure
 - Certified Column Movement
 - Time and Attendance
 - Photo IDs
 - Employee Online (EO)
 - Provide quality services that are time sensitive, efficient and accurate
 - Assist with questions and resolutions pertaining to compensation, time and attendance, and employee self-service, and other support system resource

Employee Online (EO)

- Once logged on to the EO site, staff members will be able to access a wealth of information and links to district forms
- EO is available from both inside and outside the district network at <http://eo.olatheschools.com>
- For assistance accessing EO contact Kim Koerner at 780-8091 or kkoernerec@olatheschools.org
- [Employee Online \(EO\) Instructions](#) [Employee Online \(EO\) Instructions-SPANISH](#)

Kronos Time and Attendance

- Assist with questions concerning Kronos time and attendance
- Provide support for staff and editors

Photo ID Badges

- For assistance with photo ID badges contact Melanie Souder at 780-8281 or msouderec@olatheschools.org

Who to Contact

Director - Teresa Suddreth (5001-8061) email: suddreth@olatheschools.org

Assistant Director – Genevieve Hale (5001-8053) email: ghaleec@olatheschools.org

Payroll Manager - Tara Bartholomew (5001-8127) email: bartho@olatheschools.org

Payroll Specialist – Carol Bricklemeyer (5001-8124) email: cbricklemeyer@olatheschools.org

Payroll Specialist - Connie Davis (5001-8126) email: cdavisec@olatheschools.org

Payroll Specialist – Greg Fitzgerald (5001-8125) email: gfitzgeraldec@olatheschools.org

Payroll Specialist – Cindy Haefele (5001-8028) email: chaefeleec@olatheschools.org

Benefits Data Specialist – Angie Rogers (5001-8250) email: alrogers@olatheschools.org

Certified Staff Specialist - Lori Busing (5001-8109) email: lbusingec@olatheschools.org

Classified Staff Specialist - Kim Koerner (5001-8091) email: kkoernerec@olatheschools.org

KPERS Compliance Agent – Tammy England (5001-8117) email: tenglandec@olatheschools.org

Kronos Time & Attendance Specialist /Photo ID – Melanie Souder (5001-8281) email: msouderec@olatheschools.org